

**Municipal Archives Interest Group  
Annual General Meeting  
10 May 2023  
Virtual (AAO Conference Whova Platform)  
Agenda**

1. Call to Order
2. Approval of the Agenda
3. Approval of the 2022 AGM Minutes
4. Report of the Chair
5. Financial Reports
  - a. Financial Report, 2022-2023
  - b. Approval of the Budget, 2023-2024
6. 2023 Open House & Future Open Houses
  - 2023 - Bruce County Museum & Cultural Centre
  - 2024 - To be determined
  - 2025 - To be determined
7. Other Business
  - a. Review and Discussion re: MAIG Executive Terms of Reference
8. Roundtable
9. Adjournment

**Municipal Archives Interest Group  
Annual General Meeting Minutes  
May 25, 2022  
Virtual Meeting via Zoom**

Executive Present:

- Megan Lockhart, Oxford County Archives, Chair
- Amber Mandich, Elgin County Archives, Vice-Chair
- Gina Dewaele, Elgin County Archives, Secretary-Treasurer

Present:

- Ellen Millar, Simcoe County Archives
- Jamie Levy, Simcoe County Archives
- Olivia White, Simcoe County Archives
- Nick Moreau, Region of Peel Archives
- Samantha Thompson, Region of Peel Archives
- Alesha Grummett-Roesch, Region of Peel Archives
- Abigail Kohut, Region of Peel Archives
- Arthur McClelland, London Room at London Public Library
- Sarah Ferencz, Whitby Public Library
- Karin Noble, Grey Roots Museum & Archives
- Kate Jackson, Grey Roots Museum & Archives
- Fianna McKnight, Grey Roots Museum & Archives
- Betty Jo Belton, Stratford-Perth Archives
- Liz Dommasch, Oxford County Archives
- Angela Fornelli, City of Kawartha Lakes Archives
- Christina Wakefield, City of Thunder Bay Archives
- Richard Mastrangelo, City of Thunder Bay Archives
- Deb Sturdevant, Bruce County Museum & Cultural Centre Archives
- Laura Camilleri, Museum of Dufferin Archives
- Eva Lee, York Region Archives
- Kevin Meraglia, Sault Ste. Marie Public Library
- Michael Molnar, Huron County Archives
- Jazmine Aldrich, Archeion Coordinator

1. Call to Order

Megan Lockhart called the meeting to order at 12:17 p.m. and welcomed everyone attending.

## 2. Approval of the Agenda

The Agenda for the morning was presented.

Motion to approve the Agenda: Ellen Millar

Seconded by: Arthur McClelland

Carried.

## 3. Approval of the 2021 AGM Minutes

There were no omissions in the 2021 AGM Minutes.

Motion to approve the Report: Liz Dommasch

Seconded by: Amber Mandich

Carried.

## 4. Report of the Chair

Megan read the report below to members present. No comments were made.

MAIG's annual newsletter, the *MAIGazine*, was published in September, 2021. "Resilience, optimism, and obstacles" was the theme for this edition, highlighting the inspiring projects and developments municipal archives have accomplished, even with pandemic obstacles. Updates and news from four municipal archives were shared, including submissions to the new "Brag Board" section added to this year's edition for the first time which includes institutional achievements such as grants and awards, exhibitions, special projects, and other significant developments and milestones. As always, the Executive would like to extend thanks to our colleagues who contributed to the newsletter and hope to receive more submissions this year.

In response to the pandemic, the MAIG Executive hosted the Open House virtually in October, 2021, as an alternative to the annual in-person event. The Virtual Open House took place on October 22 and featured guest speakers Karin Noble (Grey Roots Museum & Archives),Carolynn Bart-Riedstra and Carol Small (Middlesex Centre Archives), and Liz Dommasch and Megan Lockhart (Oxford County Archives) who provided behind the scenes tours of their institutions' facilities and updates on exciting new projects. The Executive would like to thank our guest speakers for providing interesting and insightful presentations. The Open House meeting followed with 20 members attending.

Last year, the Municipal Archives Interest Group's Annual General Meeting was conducted virtually via Zoom on May 5, 2021. A total of 16 MAIG members, including the Executive, participated. Five motions were passed during the AGM, which approved the 2020-2021 Annual Report, the 2020 Virtual AGM Report, the Adoption of the 2021-2022 Financials and Budget, as well as elected Megan Lockhart as MAIG's Chair and Amber Mandich as MAIG's Vice-Chair for the 2021-2024 term.

This year, the MAIG Executive will be conducting the AGM virtually again for its members during the AAO Conference on May 25. Members will be asked to take part in the approval of the 2021 AGM Minutes, the 2021-2022 Annual Report, and the Adoption of the 2022-2023 Financials and Budget.

**5. Financial Reports**

- a. Financial Report, 2021-2022
- b. Approval of the Budget, 2022-2023

Megan provided an overview of the 2021-2022 Financial Report which was provided in the most recent edition of the *MAIGazine*. No comments were made.

**Financial Report 2021-2022**

<b>REVENUE</b>	
Amount previously in bank	\$775.96
Grant from AAO	\$100.00
<b>TOTAL</b>	<b>\$875.96</b>
<b>EXPENSES</b>	
2021-2022 Meetings	\$0.00 (in kind)
Open House (virtual)	\$0.00
Advertising	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>
<b>FINAL BANK BALANCE</b>	<b>\$875.96</b>

**Budget 2022-2023**

<b>REVENUE</b>	
Amount previously in bank	\$875.96
Grant from AAO	\$100.00 (to be requested)
<b>TOTAL</b>	<b>\$975.96</b>
<b>EXPENSES</b>	
2022-2023 Meetings	\$0.00 (in kind)
2022 Open House	\$400.00 (catering)
<b>TOTAL</b>	<b>\$400.00</b>
<b>FINAL BANK BALANCE</b>	<b>\$575.96</b>

Motion to approve the 2021-2022 Financial Report and 2022-2023 Budget: Karin Noble  
 Seconded by: Christina Wakefield  
 Carried.

## 6. Future Open Houses

As other Special Interest Groups and Chapters have begun holding in-person events again this year, the plan for MAIG's Open House event is to return to being held in-person this coming fall. Megan announced that the Museum of Dufferin Archives has graciously offered to host the Open House this year. The Executive will be working with Laura Camilleri to plan the event, which will be advertised later this summer and in the upcoming edition of the *MAIGazine*. Megan noted that spaces for the event will be limited this year so anyone interested should RSVP as soon as possible.

Deb Sturdevant offered the Bruce County Museum & Cultural Centre Archives as a host for the Open House the following year (2023).

## 7. Other Business

Megan discussed part two of the MAIG Industry Survey. This second part will focus on the pandemic recovery stage for municipal archives, and the challenges that archives continue to face as services have resumed and facilities reopen. Megan has reached out to the IDC about collaborating on the survey, they are interested in collaboration and will hopefully be able to send along a list of questions to include in the survey by early June. The Executive is hoping to have the survey published online for members to fill out by mid-summer, with the results published in the *MAIGazine* in the early fall. Any suggestions for questions to be included in the survey can be forwarded to the Executive.

Samantha Thompson suggested that something be developed with the survey data, like a statement of concern or something similar to communicate how municipal archives have been affected by the pandemic with budget cuts, loss of staff, etc. She was also wondering if there would be a way to compare with federal archives, and how they've been affected. Once the survey data is collected, the Executive will look into ways to use the data in support of municipal archives, perhaps in collaboration with members of the AAO Board.

## 8. Roundtable

### **Deb Sturdevant, Bruce County Museum & Cultural Centre Archives:**

Concerning services during the pandemic this year, the BCM&CC was closed in January, with the Archival Assistants working in the building. The building opened to the public in February with some hour and capacity restrictions. As of May 2022, the Bruce County Archives (in the BCM&CC) has returned to its regular operating hours, with no pandemic restrictions, Monday to Saturday.

We are still working on a major newspaper digitization project, and hope to have at least some newspapers uploaded to a new site by the end of August 2022. Andornot Consulting is the vendor chosen to create and host the website which will give access to the newspapers for searching and browsing content. Bruce County had an active Archives Awareness Week.

Apart from our social media campaign, we offered exclusive tours to the council members / committee members / records management & clerk's office staff of the County's eight municipalities, as well as the leaders of the two First Nation communities and the Historic Saugeen Metis. The intent was to ensure that leaders in the communities have a good understanding of the services we provide, both to the general



Archives Association of Ontario



public and to the municipalities, to enable them to refer community members to us confidently. Representatives from six of the groups attended. Due to the pandemic we offered each group/municipality their own timeslot. Although it made for a busy week, sometimes with two tours in one day, the smaller groups enabled meaningful conversations specific to that municipality's specific questions. The tours featured a 20 minute powerpoint presentation focused on the work related to accepting donations and making them accessible to the public, followed by a tour of the Research Room and archival storage area. This was followed by a tour of the Museum Collections storage and a tour of the Museum exhibits. We intend to keep offering these exclusive tours about once every four years to ensure new council members and staff are always offered an opportunity to learn more about our services. Concerning the planned expansion, we are hoping that the associated legal issues will be resolved by the end of the year.

#### **Laura Camilleri, Museum of Dufferin Archives:**

Since last fall we've been in and out of the archives, doing distance research requests and hosting appointments onsite when we could. Looking to transition back to drop-in at the archives now that restrictions have lifted, and we now have a new elevator.

Several staffing changes here at the MoD in the last year. In June 2021, the part-time position in the archives was pulled leaving just the f/t archivist position. This will be re-evaluated after our strategic planning process is complete, hopefully in July this year. We have also recently lost our Visitor Services Co-ordinator and the MoD Manager so I am helping to fill in with those roles when I can. Hopefully these positions will be filled by August.

Last fall the MoD Archives received funding from YCW-BCH for two Interns who created two virtual exhibits for our researchers. They created the Heritage Landmarks map using the ArcGIS Storymaps platform that is hosted on our website and the "Did You Know" virtual exhibit using Google Sites platform that is launching on May 27th (this Friday). They also started the process of creating digitization standards for the archives and the MoD.

I completed the Anti-Oppressive Description and Re-Description working document for the MoD Archives which outlines the steps and process we are taking to review the archival and photograph collections.

#### **Gina Dewaele & Amber Mandich, Elgin County Archives:**

Last year, we updated our online database to include the Elgin County Museum as well as partner museums in Elgin County and St. Thomas, as a single search interface. Other improved features include:

- enhanced and intuitive search functions
- better ability to comment on records
- ability to index and search PDF documents,
- zooming capability on fire insurance plans, and
- improved streaming of video and audio files.

In March, we updated the online database to include a flipbook-style viewer for PDFs that is particularly useful for browsing scrapbooks, newspapers, and our Women's Institute Tweedsmuir Histories. The intention of this feature is to recreate the experience of paging through material as you would with the physical item.

Another improvement that was launched in March was a newspaper finding aid, which can be easily found from our main search screen. This page allows the user to search the newspapers by key word, and also assists with browsing by presenting the newspaper name, year and issue in a list. As new newspapers are added to the database, they automatically become available in this interface. The Oneida Language and Cultural Centre is now actively participating in this database as a new partner. Staff have provided further training on how to upload to the database. On-site curatorial assistance has also been provided to their staff.

In partnership with the Elgin County branch of the Ontario Genealogical Society, we have been digitizing our newspapers in various stages since 2019. We have completed the digitization of Elgin County newspapers, and have started digitizing St. Thomas newspapers. So far, we have digitized over 500 years of newspapers. Also with financial assistance from the Elgin OGS, we recently digitized our Elgin County directories and some of our earliest tax assessment rolls.

We have recently acquired records and photographs relating to the tenure of former Member of Provincial Parliament Jeff Yurek. Once fully processed, these records will be a valuable addition to the collection.

Lastly, we have begun to preserve the County's social media accounts and webpages as archival records. This is being facilitated through a service called "Archive-It" through the Internet Archive. The archives has been deemed eligible for a complimentary subscription to this service through the Community Webs program. We just started mining pages in the past two months, and so far the results look good.

To date in 2022, content was created for 344 posts on three digital platforms, including Facebook, Instagram and Twitter. These posts had a reach of over 780,000 and have an engagement rate of 13%.

The archives was open at 50 percent capacity in December, it was closed in January, and was re-opened again at 50 percent capacity in February, in accordance with the province's COVID-19 re-opening framework. Since March, we have been open at full capacity, and have no restrictions, although we still ask that visitors make appointments and first check-in at the front doors of the Elgin County Administration Building.

While we are now back in the office full-time, for most of the pandemic, we have had a hybrid arrangement of working from home and working in the office, which allowed one staff member to be present in our physical space at all times. This allowed us to continue processing and digitization, maintain an online presence for virtual outreach, and continue providing access to our collection, largely by shifting to virtual reference.

In terms of outreach, our in-person programs such as our green screen program, and our property history and genealogy workshops were on hold since the beginning of the pandemic, but we have started to book in-person programs again, and we're excited to get back into the community. While these in-person outreach programs were on hold, we focused heavily on creating content for our social media platforms.



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This was done in an attempt to continue our public outreach as much as possible, and as a way to continue sharing our holdings with the community.

In addition to posting images from our collection daily on Facebook, Instagram and Twitter, we participated in outreach campaigns such as the ArchivesAtoZ awareness campaign, and the monthly Hashtag parties organized by the U.S. National archives, as a few examples. We run photograph series with changing themes, Mystery Mondays, participate in community-run Facebook pages and groups, and we have recently delved into the world of Instagram reels, experimenting with video content on that platform. These activities resulted a 55% increase in reach on our social media platforms in 2021, so we were really happy with that, and pleased that we were able to continue connecting with the public and still be “social” when we couldn’t always be together physically.

Finally, we have also been contributing articles to a local newspaper, with topics such as conducting property history and genealogy research. We plan to continue this as a means of promoting our resources and collection in the future.

**Karin Noble, Grey Roots Museum & Archives (Grey County Archives):**

Our last day being open in 2021 was Thursday, December 28. Due to an anticipated facility closure the first week of January and following Provincial closure orders in January, we opened again on February 1, 2022. Our expanded summer hours of operation began this week, following the May long weekend, and we are now open Saturday afternoons (except Saturdays of long weekends) and Mondays (Monday – Friday, morning and afternoon). Appointments are not formally required, but we still offer bookings through Shopify online to encourage advance booking and to give researchers an opportunity to express the context of their visit which we’ve found helps us provide better service.

Grey County was fortunate to receive Municipal Modernization Program (Third Intake) funding from the Province via the Ministry of Municipal Affairs and Housing to digitize Grey County minutes, by-laws and published proceedings of council c. 1854-1994 and this scanning work is currently underway.

We’re pleased to be able to welcome a summer student to the Archives in 2022. We recently received a large donation of photographic material, the Grey Bruce Image Archives. Our spring 2022 lecture series was again hosted digitally. Backlog processing work continues.

**Angela Fornelli, City of Kawartha Lakes Archives:**

The City of Kawartha Lakes has been looking at expanding our available space to be able to accommodate preservation and conservation work, scanning stations, research, and researchers. We recently completed the set-up for Access to Memory to be able to build the CKL archival descriptions and accessions. We have been working closely with the newly hired Curatorial Collections Officer within our Economic Development Department to identify where city artifacts and archives are potentially located and to connect with local cultural heritage institutions and speak to our programs. We have also begun a replevin/repatriation project for City of Kawartha Lakes and predecessor municipalities records and archives.





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### **Arthur McClelland, Ivey Family London Room:**

Since May 4, 2022, the London Room has not required appointments. The Ivey Family London Room will soon have a new presence on the library's new website with updated information. London Room staff have been very busy answering email research requests and indexing local historical materials on VITA. London Room librarian, Arthur McClelland, attended the SWOC AGM on April 22, 2022 where a presentation was given on Archive-It. The London Room staff are also conducting an inventory of the archival materials. The Seaborn Collection of more than 40 scrapbooks of historical documents and newspaper articles which were sent to the Western Archives to be scanned have now been returned to the London Room. We hope to have online access to them soon. The London Room has also received several collections of scrapbooks of family photographs. The cataloguer who processed the London Room materials has left the library and we hope the position will soon be filled. As with most archives, we have a large backlog of materials waiting to be processed.

### **Liz Dommasch & Megan Lockhart, Oxford County Archives:**

The Oxford County Archives is currently open by appointment only, but we have still been receiving many research requests remotely which has continued as a result of being closed during the first half of the COVID-19 pandemic. Megan returned to being full-time at the Archives in January, 2022, after being partially redeployed for a year to provide support to the Corporate Communications Department in 2021. We are now working on our acquisitions backlog.

We're in the early stages of a web archiving project using "Archive-It" which we're taking part in through the Community Webs archiving program. The focus of our web archiving initiative is to capture the online content (both website and social media pages) of various community associations, organizations, and groups related to the underrepresented and equity-seeking communities in Oxford County. We're calling the project "Untold Stories". Thus far we've partnered with Muslim Association of Woodstock, the Oxford Caribbean Canadian Association, the Oxford Local Immigration Partnership, Oxford County Pride, the Oxford Housing Action Collaborative, and local Black history historian Heather Rennalls.

Our archivist Liz Dommasch is currently working through processing a large collection of negatives from the local "Woodstock Sentinel-Review" newspaper. The negatives are a treasure trove of images related to local news stories, local people, events, places, and more. However, the negatives came to us unorganized, often loose in boxes, and with little identifying information. Liz is arranging and describing the negatives, which number in the tens of thousands, while also working to find contextual information for the images where possible and digitizing them during the process. We hope to make these publicly available online through a database one day.

This year we received funds through the Ontario Municipal Modernization Grant for a new microfilm reader/scanner, which replaced our old (and barely working) machine. Part of the funds were allotted to outsourcing the digitization of the Area Municipality By-laws we have in our collection, and a number of county council composite portraits. This work is in the process of being completed by Polar Imaging in London, Ontario. We plan on making these digitized records available on our website in the fall. County archivist Liz is also scanning our postcard collection.



Archives Association of Ontario



Many of our in-person programs in schools and long-term care homes went on hiatus during the pandemic. We've been finding ways to interact with our programming audiences virtually and remotely, including adding archival records and research resources on our website for local educators to access for their classrooms. We are also developing a "memory booklet" to share with local long-term care residences. The memory booklet will basically be a family history book that can be filled out by residents and their visiting family members, and will contain a variety of genealogical questions, and additional sections such as a family history recipe section. If the booklets are a success we aim to produce more which we will have available for the general public to purchase in our giftshop.

#### **Ellen Millar, Simcoe County Archives:**

The Simcoe County Archives remained closed to the public throughout 2021 and into 2022, but will be reopening to the public June 6, 2022. At that time we will also resume accepting private donations. In what is a new procedure for us, appointments will be required for researchers and donors alike and can be booked via an online booking app that will go live next week. The Archives re-opened the loading dock for municipal transfers in January 2022. We created a twenty-two month schedule to work through the backlog and to date we have received four transfers, totalling 123 linear metres of records.

Throughout the pandemic we have continued to add reference and outreach content to our website as well as contributing content to the County's Social Media accounts. I have been working through the file titles lists for past municipal transfers and adding them to a new Backlog database, which has made it much easier to find and retrieve files requested from the municipal offices. Jamie Levy created access copies of digitized microfilm files, reducing them to more manageable file sizes for public access and sharing. One great project that arose from the pandemic has been the transcription of our legacy index-card catalogues by our students. Most of the transcription work has been completed, and they are now adding subject and geographic headings. Once that has been completed we will export them from Excel spreadsheets and into the public-facing (DBTextWorks) Descriptions Database. During Archives Awareness Week in April we hosted virtual Open Houses for our RIM partners at the municipalities and in corporate departments. Attendance was poor, but lessons were learned for next year's activities.

In terms of staffing, our Digital Preservation Archivist position remained vacant in 2021, and long-time Archives' employee, Chris MacBain, retired at the beginning of January 2022. Recruitment took place in the late winter and we were thrilled to fill both positions. Jenna Kondo, who had worked for us as a student in 2021-2022, started as Reference Services Coordinator on May 4th, and Olivia White began as Digital Preservation Archivist on May 24th. Staff are back to working at the Archives at least 3-4 days per week and it is expected that variations on a hybrid model will continue for the foreseeable future.

#### **Betty Jo Belton, Stratford-Perth Archives:**

As with everyone here, I suspect, the pandemic continued to have a profound affect on our operations last year. Perth County announced that we were moving to a recovery phase in July 2020 and I don't think we are quite there yet! After a series of shutdown orders at the beginning of 2021, Stratford-Perth Archives re-opened for in-person researchers on July 5. We shut down again as of January 5 this year and re-opened the Reading Room by appointment on weekday mornings on February 21. I am pleased to report that as of June 7, with the assistance of two summer students, access to the Reading Room will expand.



Archives Association of Ontario



Appointments to access records and books that have to be retrieved ahead of time from the Collections Room and drop-in access to microfilms and ready reference books will be available from Tuesday to Saturday from 10 am to 3 pm.

The summer students are also working with Jenn Georgiou, the Archives Technician for Cataloguing and Digitization, to add digital copies of local newspapers to our website. They are piloting with two papers – scanning the Atwood Bee from microfilm and the Stratford Mirror from originals as it has never been microfilmed. More newspapers will be done once these pilot projects have been completed and evaluated. It is expected that this initiative will continue over several summers. In the meantime, Cindy Sinko, Archives Technician for Collections Management and Development, is working with Stratford Public Library to have records for all of our newspaper microfilms added to the Perth County Information Network catalogue (our version of a union catalogue since we don't have a County library system). Eventually, these library catalogue records will be linked to digital copies of the newspapers themselves on our website.

Other than that, we are celebrating our 50th anniversary this year with a series of newspaper articles highlighting 50 treasures from our collections. Things like Jim Anderson's centennial year drawing of the Fryfogel Inn. Jim was the first County archivist and a graduate of the Ontario College of Art. And, in August we will dedicate a Roots and Reflections indigenous plant garden next to our building. It was actually established in 2017 and our public works folks have won the battle with the clay and general swampiness of the site and the garden, like the Archives, is thriving. Hence, a dedication event, not a ribbon cutting.

#### **Christina Wakefield, City of Thunder Bay Archives:**

- May 24 is first week with all staff back in the office, researchers by appointment started in April.
- Ran a scanning project to prove we do need a building expansion. Oct-Dec 2021, 2 employees got through 8 boxes of records.
- As part of the scanning project, we have been approved to implement a new database, so have started to work with ArchivEra to move our data.
- Final part of the project is a digital repository.
- Our Archivist, Matt Szybalski, is retiring at the end of June.
- We are installing a land recognition mural in our reading room.

#### **Eva Lee, York Region Archives:**

- Last year celebrated our 50th anniversary. Campaign ran from July to December using hashtag #YRturns50 on various social media channels to promote our history and webpage [www.york.ca/YRturns50](http://www.york.ca/YRturns50).
- Regional buildings have remained closed since the pandemic began, but we have continued with answering research requests remotely with delayed response for those requests that required access to the collection as access was limited. Buildings are reopening this summer on a hybrid work model and we will be taking in donations again.
- Recently began processing and chipping away at our backlog as we now have access to the collection once a week.



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- Storage space under renovations and we will have a new processing and reference space later this year. In-person visits will be by appointment only once space is ready.

9. Motion to adjourn by Megan Lockhart at 2:09 pm.

Seconded by: Ellen Millar.

Carried.

## Municipal Archives Interest Group 2022-2023 Financial Report and 2023-2024 Budget for Approval

### Financial Report 2022-2023

<b>REVENUE</b>	
Amount previously in bank	\$875.96
Grant from AAO	\$100.00
<b>TOTAL</b>	<b>\$975.96</b>
<b>EXPENSES</b>	
2022-2023 Meetings	\$0.00 (in kind)
2022 Open House	\$243.25 (catering)
Advertising	\$0.00
<b>TOTAL</b>	<b>\$243.25</b>
<b>FINAL BANK BALANCE</b>	<b>\$732.71</b>

### Budget 2023-2024

<b>REVENUE</b>	
Amount previously in bank	\$732.71
Grant from AAO	\$250.00 (to be requested)
<b>TOTAL</b>	<b>\$982.71</b>
<b>EXPENSES</b>	
2023-2024 Meetings	\$0.00 (in kind)
2023 Open House	\$350.00 (catering)
<b>TOTAL</b>	<b>\$350.00</b>
<b>FINAL BANK BALANCE</b>	<b>\$632.71</b>

## MAIG Report of the Chair

MAIG's annual newsletter, the *MAIGazine*, was published in September 2022. "New perspectives in archives" was the theme for this edition, highlighting the transformations municipal archives have experienced in a "post-pandemic" world and the innovative projects that were undertaken in the process. Six updates from municipal archives and professionals were shared in this year's edition. The Executive would like to thank our colleagues who contributed to the newsletter and look forward to this year's submissions. Also published in this edition were the results from the COVID-19 Pandemic Recovery Survey, a collaboration between MAIG and the IDC. The results are available on the MAIG webpage.

In October, 2022, MAIG members attended the first in-person Open House since 2019. The event featured guest speakers Sahana Puvirajasingam, Alex Avdichuk, and Gabrielle Major. The Executive would like to thank our guest speakers for providing insightful presentations and the Dufferin County Archives for hosting the event. The Open House meeting followed with twelve members attending.

Last year, the Municipal Archives Interest Group's Annual General Meeting was conducted virtually via Zoom on May 25, 2022. A total of twenty-six MAIG members, including the Executive, attended. Four motions were passed during the AGM, adopting the 2022 AGM agenda, approving the minutes from the 2021 AGM, and approving the 2022-2023 financial report and budget.

This year, the MAIG Executive will conduct the AGM virtually for its members during the AAO Conference on May 10. Members will be asked to take part in the approval of the 2022 AGM minutes, the adoption of the 2023-2024 financials and budget, and the election of the MAIG Secretary-Treasurer for the 2023-2026 term.

Respectfully submitted,

**Megan Lockhart**

Chair, Municipal Archives Interest Group